

Teacher Tourist

Home Exchange Agreement Guidelines*

| | Teacher Tourist 1 | Teacher Tourist 2 |
|------------------------|--------------------------|--------------------------|
| Name: | | |
| Address | | |
| Contact Details | | |
| Other Guests: | | |
| Dates | Teacher Tourist 1 | Teacher Tourist 2 |
| Arrival Day | | |
| Departure Day | | |
| Arrival Time | | |
| Departure Time | | |

To ensure your stay is uneventful both parties agree to provide the following:

1. Vacant possession of our clean and tidy property,
2. An appointed time and place for the collection and return of the keys to the property

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|--|
| Please enter details of key collection here... |
|--|

3. Details of who to contact in an emergency including, emergency services, maintenance agents, or more general enquiries about the house.

Please enter details of contact details here...

4. Detailed instructions and information about our home and the equipment you will need will be left at the property (e.g how to use the microwave, washing machine and any alarm setting)
5. Wardrobe and drawer space for your clothes.
6. Towels and sheets will / will not be provided.
7. A clear indication of any off limit areas or please don'ts (no smoking in the house... You can list those here....)

No Smoking in the house/ garden

No Pets allowed

Please note the spare bedroom has been locked to keep our sentimental items safe.

Both parties to this agreement also assure each other that they will be respectful and trusting home exchangers, this will include but not be limited to:

1. Guaranteeing that only the agreed persons, listed above, will stay in the property overnight without further agreement.
2. In the event of any minor damage the responsible party will be liable to replace, or cover the cost of the damage caused. This liability for any more expensive or major damage will be limited to excess indicated in the related insurance claim. (You may want to clarify your policy excesses here or set a limit on minor damage value)
3. We will only use a landline telephone (if available) for short local calls or emergencies. (Please use your own mobile phone whenever possible) .
4. Where practical, replace any food and general household items used
5. Care for any house or garden plants in line with your request.
6. Please add an extra section in this agreement here if you would like to include pet care.
7. Leave the property in condition at least as clean and tidy as you found it.
8. Agree to leave your home in line with the agreed departure time.

By signing this agreement we are declaring our acceptance of the agreement and our obligation to abide by the conditions contained within.

Teacher Tourist 1

| |
|---------------------|
| Signed : |
| Print Name & Date : |

Teacher Tourist 2

| |
|---------------------|
| Signed : |
| Print Name & Date : |

Congratulations you have now agreed to you Home Exchange. Happy Holidays!

*Legal Disclaimer: Teacher Tourist are solely facilitators of Teacher Home Swaps, individual members are responsible for the detail and consequences of any agreement for their home swaps. Please ensure you are happy with this agreement and that you have adequate home and travel insurance in place before you make any commitments or agreements.

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